



POSITION ANNOUNCEMENT Quality Services Division

Quality Auditor Based in Minnesota

APA- The Engineered Wood Association is seeking a Quality Auditor with a functional knowledge of engineered wood products and excellent presentation skills in Minnesota. The ideal candidate would live in or near Minneapolis, MN with proximity to the Minneapolis/St. Paul airport. The Quality Auditor, under the direction of the Region Manager, is responsible for conducting product and process audits of Association clients in the assigned territory.

Essential Duties and Responsibilities:

- Conduct product quality and system audits, including the inspection, sampling and test witnessing of manufactured engineered wood products for conformance to product standards and APA certification policies.
- Conduct quality system audits of mill production procedures and provide both written and oral reports of findings.
- Select and prepare samples for lab testing.
- Provide or assist with training and on-going assessment of mill personnel.
- Maintain a professional relationship and communicate effectively with mill management, supervisors and quality personnel.

Qualifications:

- Bachelor's Degree from a four-year college or university in a technical or manufacturing field or four years related experience and/or training, or equivalent combination of education and technical experience in wood products manufacturing.
- American Society for Quality (ASQ) Certified Quality Auditor (CQA) or International Organization for Standardization (ISO) Lead Auditor certification preferred. ASQ CQA certification will be expected within one year after employment.

- Functional knowledge of engineered wood products such as plywood, OSB, glulam, CLT, LVL and I-joist products preferred.
- Must demonstrate effective oral and written communication skills.
- Must be able to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
- Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry preferred.
- Must have a valid driver's license, a safe driving record and be able to travel on a routine basis, including overnight, throughout North America.
- Must be able to lift/move up to 50 lbs. on a repetitive basis.

Special Considerations:

All staff hired after July 30, 2021, must provide acceptable evidence of Covid vaccination or acceptable evidence of initiation of the vaccination process prior to start date unless they are exempt by federal, state, or local mandate.

APA complies with provisions established by the Equal Employment Opportunity Commission.

The Company:

APA is a non-profit trade association whose members manufacture the majority of the structural wood panel products manufactured in North America, plus a host of engineered wood products that include plywood, oriented strand board, glued laminated timber (glulam), cross-laminated timber (CLT), wood I-joists, structural composite lumber, and mass timber.

Compensation and Benefits:

The salary range for this position is \$72,000 to \$108,000 annually. The starting range is dependent on industry experience. Benefits include:

- Paid vacation starting at 2 weeks per year.
- Paid sick leave accruing at 12 days per year.
- 401(k) Retirement Plan.
- 11 paid holidays for 2023.
- Medical, dental and vision for employee and dependents.
- Life and Accidental Death & Dismemberment insurance.
- Supplemental Life and Accidental Death & Dismemberment insurance including spouse and dependents.
- Employee Long-Term Care insurance.
- Supplemental Long-Term Care insurance offered for employee and spouse.
- Long-Term Disability insurance.
- Employee Identity Theft Protection.

For confidential consideration, qualified applicants should submit a cover letter and resume to hr@apawood.org. We thank all applicants for their interest, however, only those under consideration for the role will be contacted.

If you require reasonable accommodation in completing this application, interviewing, or otherwise participating in the employee selection process, please direct your inquiries to the Human Resources Manager by email at HR@apawood.org or by mail to HR Manager, 7011 S 19th St, Tacoma WA 98466.

For more information, please visit our website at www.apawood.org.

APA is an Equal Opportunity Employer.